

SRI GURU GOBIND SINGH COLLEGE OF COMMERCE

PITAMPURA, NEW DELHI - 110034



TENDER DOCUMENT FOR SUPPLY & INSTALLATION OF DESKTOP COMPUTERS

**SRI GURU GOBIND SINGH COLLEGE OF COMMERCE,
PITAMPURA, NEW DELHI - 110034**

Tele No. : 011-27321109

Email ID : soadmin@sggscscc.du.ac.in

Website : www.sggscscc.ac.in



Sri Guru Gobind Singh College of Commerce

(University of Delhi)

Pitam Pura, Delhi-110034

Ref. No. SGGSCC/Admin/Tender/4399

Dated: 03.10.2022

NOTICE INVITING TENDER

Sri Guru Gobind Singh College of Commerce invites online bids under two bids system for purchase of 150 all-in-one Desktop Computer from Authorized Distributors / Authorized Dealers for the Supply & Installation at site for the Desktop Computers.

Tender documents may be downloaded from College and University of Delhi website www.sggscac.ac.in and www.du.ac.in respectively (for reference only). Downloaded tender shall accompany a DD of Rs. 1500/- drawn in favour of The **Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi** as cost of tender (Non-refundable). Downloaded tender documents shall be spiral bound before submission. Loose, stapled or incomplete bid documents can be rejected.

(Dr. Jatinder Bir Singh)

Principal

As

CRITICAL DATE SHEET

Published Date	04.10.2022
Bid Document Download	04.10.2022
Bid Submission Start Date	04.10.2022
Bid Submission End Date	14.10.2022
Technical Bid Opening Date	18.10.2022
Financial Bid Opening Date	26.10.2022

1. **Bid Submission:** Bids shall be submitted online only at GeM Portal <https://gem.gov.in/>. (Bid Number: GEM/2022/B/2605568)

Bidders are advised to follow the 'Special Instructions to the Bidders for the e-submission of the online' available through the Link: <https://gem.gov.in/>

2. Not more than one tender shall be submitted by one supplier having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
3. Tenderer who can download the tender from the college website **shall not tamper/modify the tender form including downloaded price bid template in any manner**. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be black listed from doing business with the Sri Guru Gobind Singh College of Commerce / University of Delhi.
4. Intending tenderers are advised to keep checking the college website www.sggsc.ac.in regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.
5. **Bid Security/EMD Payment:**
 - I. Earnest Money Deposit of Rs. 02 lakhs only (Two Lakhs only) in the form of Demand Draft in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi) Pitampura, New Delhi**. EMD of unsuccessful bidders will be returned to them after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.
 - II. The cost of tender is Rs. 1500/- only (Rupees One Thousand and Five Hundred only) (Non-refundable) be deposited in the form of Demand Draft in favour of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi**.
 - III. **The EMD amount, Tender Cost and Technical Bid will be submitted through physically mode in the college administration block.**

6. Submission of Tender:

- i. The tender shall be submitted online and off-line mode in two part, viz., Technical bid and Financial (Price) bid.

Technical Bid:

The following documents are to be furnished by the Contractor along with **Technical Bid** as per the tender document:

- i) Basic details of the firm including PAN.
- ii) Signed and scanned copy of proof for payment of **Earnest Money Deposit**.
- iii) **Signed and Scanned copy Certificates like Company, Registration certificate, PAN No., GST No. and Company Authorization MOU/Letter**
- iv) Signed and Scanned Copy of **Tender Acceptance Letter & Letter of authorization to submit bid**.
- v) Proof of Annual Turn-over and ITR of last three years and venders should have minimum One crore turnover in the similar projects any one the last three years.
- vi) An undertaking (self-certificate) that the **agency hasn't been blacklisted** by a Central / State/UT Government institution and there has been no litigation with any government department on account of IT services.

7. Bids (Technical) will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well as Financial-Bid opening will be published on college website.

8. Warranty

- a) The bidder shall offer on-site comprehensive warranty of all-in-one Desktop Computers for One year from the date of successful installation of all-in-one Desktop Computers at the designated location & shall cover each and every part of the all-in-one Desktop Computers including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty therein contained but not attended by the bidder.
- c) Any part of parts fails or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
- d) During the warranty period, expert(s) shall be deputed at site by the bidder within three working days from the date of request from purchaser, to rectify and fixing the defects of all-in-one Desktop Computers at the location where all-in-one Desktop Computer(s) supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

9. **Changes / Amendments :**

The SGGSCC shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the SGGSCC unless sufficiently justified by vendor and accepted by the SGGSCC in a form of amendment/ Change Order issued and signed by the College.

10. **Terms of Payment and Conditions:**

100% of the payment shall be released upon successful commissioning of the equipment/ item and on production of the documents showing takeover and acceptance of the equipment/item by the consignee, after ensuring that already furnished Performance Security is valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder / supplier including comprehensive maintenance warranty obligations.

11. **Performance Security :**

On receipt of notification of award from the college, the successful Bidder shall furnish the performance security at 5% of the cost of the material ordered in the form of DD in favor of **The Principal, Sri Guru Gobind Singh College of Commerce, (University of Delhi), Pitampura, New Delhi** or in the form of Bank Guarantee or in another form acceptable to the College. Failure of the successful bidder shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest evaluated bidder or call for new bids. Performance Security should be valid upto two months beyond the expiry date of warranty obligation.

12. **Consumables/spares:** All hardware & software including windows, drivers, device interface cards/network adaptor card must be pre-installed & pre configured in the Desktop computers.

SYSTEM CONFIGURATION

Sr. No.	Configuration of all-in-one Desktop Computer for Computer Lab		Qty
1	Operating System	Windows 11 Pro (Licensed)	150
2	Processor Name	Intel® Core™ i5-12400T (up to 4.2 GHz with Intel® Turbo Boost Technology, 18 MB L3 cache, 6 cores)	
3	Processor Family	12th Generation Intel® Core™ i5 processor	
4	Chipset	Intel® ADL H670	
5	Memory	16 GB DDR4-3200 MHz RAM (2 x 8 GB)	
6	Memory Slots	2 SODIMM	
7	Memory Note	Transfer rates up to 3200 MT/s	
8	Maximum RAM Upgradable	64 GB	
9	Hard Drive Description	1 TB PCIe® NVMe™ M.2 SSD	
10	Storage Type	SSD; HDD	
11	Graphic	Intel® UHD Graphics 730	
12	I/O Port Location Ports	Rear 1 SuperSpeed USB Type-A 5Gbps signaling rate; 2 USB 2.0 Type-A; 1 RJ-45	
13	I/O Port Location Ports	Stand 1 headphone/microphone combo; 1 SuperSpeed USB Type-A 5Gbps signaling rate (Battery Charging 1.2)	
14	Expansion Slots	2 M.2 (1 for SSD, 1 for WLAN)	
15	Video Connectors	1 HDMI 1.4	
16	Monitor Display	60.5 cm (23.8) diagonal, FHD (1920 x 1080), IPS, four-sided micro-edge, anti-glare, 250 nits, 72% NTSC	
17	Audio Features	Dual 5 W speakers	
18	Webcam	5 MP privacy camera with temporal noise reduction and integrated dual array digital microphones, 1.4 µm camera sensor	
19	*Keyboard	Wireless Keyboard and mouse combo	
20	Networking Interface	Integrated 10/100/1000 GbE LAN	
21	Wireless	Realtek RTL8821CE-M 802.11a/b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 4.2 combo	
22	Power Supply Type	120 W Smart AC power adapter	
23	Pre-Installed Software	Microsoft Office home and Student 2021	
24	Warranty	**01+03 years extended warranty with on-site repairment	

Note: *75 keyboard and mouse required with wire.

****One year company warranty.**

TERMS AND CONDITIONS:

1. Only Authorized Vendor can be participated.
2. Substandard material will not be accepted and the same shall be removed by the supplier at his own cost.
3. Payment will be made through RTGS/NEFT/Bank Transfer Mode only after installation of the computers.
4. TDS will be deducted as per rules.
5. In case of award of order of all-in-one Desktop Computers will have to be delivered at college within 20 days otherwise order shall stand cancelled.
6. Certificate with respect to incorporation/registration of the company/ Firm under the relevant law.
7. EMD amounting to Rs. 2,000,00.00 (Rupees Two Lakhs Only) by way of Demand Draft of any Scheduled Bank in favour of **"The Principal, Sri Guru Gobind Singh College of Commerce"** payable at New Delhi. The EMD to unsuccessful bidders will be refunded without any interest.
8. Copies of PAN Card, VAT/Sales Tax Registration Certificate and Service Tax.
9. Technical bid and the financial bid should be provided in two separate bid. The financial bid of only those vendors would be opened who qualify technically.
10. The college reserves the rights to accept or reject the tender in part/full without assigning any reason.
11. The prices shall be quoted in Indian Rupees only.
12. The total Price shall be for the complete scope as per technical specifications, inclusive of all taxes & duties, insurance, freight & insurance charges, packing & forwarding charges any other incidental charges, etc. Applicable % of taxes & duties should be clearly indicated in price.
13. If there are any observation/suggestion regarding above tender, kindly email it to soadmin@sggsec.edu.ac.in
14. If there are any addition/deletion in the Tender, it will be displayed on the college website, as corrigendum.