



**CENTRE FOR PROFESSIONAL DEVELOPMENT**  
**SRI GURU GOBIND SINGH COLLEGE OF COMMERCE**  
(University of Delhi)



*in collaboration with*

**TALLY EDUCATION**  
(Saraswati Accountants Software Pvt Ltd)

*presents*

# **TALLY ACE CERTIFICATION**

## **Online Instructor Led Course**

### **TOPICS TO BE COVERED**

- Fundamentals of Accounting
- Maintaining Charts of Accounts in Tally Prime
- Maintaining Stock Keeping Units (SKU)
- Recording Day to Day Transactions in Tally Prime
- Accounts Receivable and Payable Management
- Godown Management
- Voucher Configuration
- MIS Reports
- Goods & Services Tax (GST)
- Recording Vouchers with Tax Deducted at Source (TDS)

**Batch Starting:** 30 March 2021 Tuesday

**Days:** Tuesday & Thursday (3:30-5:30 pm), Saturday: 11:30am-1:30pm

**20 Sessions** (2 hrs/session)

**Fee:** 2200/-

**Registration link:** <https://forms.gle/f66qbozv5euKW6UK7>

For Queries, Contact

Mr. Dinesh (Tally Education) 9891998111

✉ centrepd@ggsc.ac.in

📷 cpd.sggsc