

## **Criterion I Meeting**

**22<sup>nd</sup> March, 2021**

A meeting was held to via Google Meet on 22<sup>nd</sup> March, 2021 to discuss the uploading of information for the First Criteria. All the teams were requested to store a single doc and a single excel data sheet of their criteria in their respective google drives. The combined doc for a criterion should be named as Criterion-Criterion No-SSR.docx and the excel sheet to be named as criterion-Criterion No-sheet, e.g for Criterion-1 the files will be Criterion-1-SSR.docx and Criterion-1-Sheet.xls. These files should be stored in mail folder of the drive. Create a folder 'Additional Information' to store the files that need to be uploaded along with each answer. Create subfolders corresponding to each question in this folder and save files accordingly. Other files can be stored in folder Other information. Here again create subfolders corresponding to each question. The duties for uploading the four sub-parts of First Criteria were decided as under:

- 1.1: Dr. Megha Ummat
- 1.2: Ms. Sugandha Gupta
- 1.3: Ms. Avneet Kaur
- 1.4: Ms. Hersheen Kaur

### **Attendees**

- Ms. Sangeeta Dodrajka
- Dr. Rekha Sharma
- Dr. Manju Bhatia
- Dr. Harvinder Kaur
- Dr. Sarabpreet Kaur
- Dr. Naveen Dua
- Ms. Rachna Sethi
- Dr. Gurleen Kaur
- Dr. Megha Ummat
- Ms. Sugandha Gupta
- Ms. Jasmit Kaur
- Ms. Avneet Kaur
- Ms. Hersheen Kaur