About Us:
Camp K12 is a $12M Series A ed-tech startup founded by an MIT/Harvard computer science grad and the ex-CEO of Apple India, bringing coding and 21st-century skills to students Age 6-18 around the globe, via LIVE online courses and in-person programs. We were India's first coding boot camp for school kids in 2011, and today we are a leader in the K-12 education space, making cutting-edge technologies like AI, 3D/Virtual Reality programming, Web & Mobile App Development, accessible to young students via our custom-built technology platforms. We've taught over 50,000+ students, worked with 200+ schools nationwide, and collaborated with institutions like Google, Adobe, IIM Bangalore, IIT Delhi, and more to inspire an entire generation of young makers and doers. We are actively recruiting across all functions -- marketing, sales, BD, design, software development. If you share our vision for redefining school education, come and join us.

Learn more:
https://campk12.live

Job Description:
- Explain to potential customers the Camp K12 proposition and set up a trial class for them
- Pre trial confirmation and in-trial troubleshooting
- Rescheduling missed trials and building customer relationships
- Managing Pre-Sales - Discuss the technical setup
- Assess customer's technical readiness to run a live course on their laptops
- Follow all SOPs while maintaining the Quality bar

Requirement:
1. Graduate with knowledge of computers and should be tech savvy
2. Strong English communication
3. Minimum one year of similar experience

Benefits:
- Opportunity to transfer full time to a sales/ ops position
- Certificates and LOR for top performers
- Personal development under the hands of an experienced team from IIT, MIT, Wharton, Harvard
- High energy work culture
- Skills Enhanced:- Presales, Sales and Business Development

Timings- 8PM- 6AM (NIGHT SHIFT)
Working days- 6 working days with 1 day-off which maybe during the week
Location- Remote
Duration- 3 Months

Stipend: INR 10,000-12,000/ month

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Camp K12 is a $12M series A ed-tech startup founded by an MIT and Harvard computer science graduate and the ex-CEO of Apple (India), bringing coding and 21st-century skills to students of ages 6-18 globally. We were India's first coding boot camp for school kids in 2011, and today, we are the leader in the K-12 education space, both offline and online, making cutting-edge technologies like AI, 3D/virtual reality programming, web and mobile app development accessible to young students via our custom-built technology platforms.

Our alumni team of diverse 1000 and more changemakers have taught more than 50,000 students, worked with 200 and more schools nationwide, and have collaborated with institutions like Google, Adobe, IIM Bangalore, IIT Delhi, and more to inspire an entire generation of young makers and doers.

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Selected intern's day-to-day **responsibilities** include:

1. Manage the company's social media accounts and post content
2. Meet targets for reach and engagement
3. Monitor various social media platforms such as Facebook, Instagram, and Twitter
4. Work in the US shift- 5 hours **(7 PM- 2 AM)**

Only those candidates can apply who:

1. are available for the work from home job/internship

2. Have knowledge of operating facebook and instagram

3. Stable internet connection and technical support

4. are available for duration of 3 months

Perks
1. Opportunity to transfer full time position
2. Certificates and LOR for top performers
3. Personal development under the hands of an experienced team from IIT, MIT, Wharton, Harvard
4. High energy work culture

Stipend: INR 3,000/month

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Job Description:
- You will update our internal databases with new employee information like contact details and employment forms
- You will identify high potential talent using various direct and indirect sourcing tools such as the internet, social media, networking, and referrals.
- Schedule and confirm interviews with candidates
- Post, update and remove job ads from job boards, careers pages and social networks
- Participate in organizing company events
- Sending mails to candidates regarding interview process and status of their candidature
- Look into the onboarding process of the selected candidates
- You'll be responsible for the reference check of the candidates to be onboarded and maintain the necessary records for the same

Requirement:
1. Experience with MS Office
2. Good understanding of full-cycle recruiting
3. The ability to work as part of a team
4. Excellent administrative and organizational skills.
5. Attitude: Self-starter, patient, minimal need for supervision
6. Key Skills: Relationship management, excellent communication, research, attention to detail
7. Experience in people management or recruitment will be a plus

Benefits:
- Opportunity to transfer full time to a recruitment/ ops position
- Exposure of handling positions for the international business
- Certificates and LOR for top performers
- Personal development under the hands of an experienced team from IIT, MIT, Wharton, Harvard
- High energy work culture
- Skills Enhanced:- Operations, recruitment and talent development

Timings- 3PM - 8PM
Working days- 6 working days (Sunday-Weekoff)
Location- Remote   **Duration-** 3 Month
Stipend: INR 4,000- 5,000/ month