

Sri Guru Gobind Singh College of Commerce University of Delhi

Agenda: Follow Up with the Measures Taken in Previous Meetings

Dated: 23rd February 2018

The Minutes of the previous meeting was discussed and passed by the house. It was further decided to implement the following measures:

1. All students will be allowed to attempt the upcoming Internal Test to be held on 8th & 9th March 2018. However, students with less than 33% attendance will not be evaluated. Once the student completes the requisite attendance mark, evaluation will be done and further marks will be uploaded by the teacher.
2. An E-mail and SMS will be sent to students having less than 33% attendance informing about the above measure.
3. A general notice will be uploaded on the website of the college stating the names of students who have less than 33% attendance.
4. A message shall be sent to parents of wards having less than 33% attendance by March end.
5. Faculty Feedback Forms will be sent to students by 15th March 2018. Two reminders will be sent following up the same.
6. Feedback about the Infrastructure of college will be taken from IIIrd Year students
7. Alumni Feedback Forms and Parents Feedback Forms to be prepared and to be sent as per the requirement of AQAR report.