

Internal Quality Assurance Committee

**Minutes of the Meeting**

**Agenda: Presentation of Mobile Applications and Reforms**

Dated: 01.02.2017

A meeting of IQAC was conducted on 1 Feb 2017 at 1:00 PM in Principal's Office.

The minutes of the previous meeting were discussed and passed by the august gathering.

The following things were discussed:

- 1) The demo of online app based attendance was shown by 3 vendors:
  - a) Mr. Vibhor Gupta (Mobiquel)
  - b) Mr. Manoj (Redox Technologies)
  - c) Depart of Telecommunication
- 2) The features, pros/cons, cost of each of the app shown was discussed in detail.
- 3) Assignment/Test rules were discussed and finalized.
- 4) Measures were discussed to enforce the IA rules formulated.
- 5) It was suggested to formulate a Technical Team for:
  - a) Creating/ Maintaining website.
  - b) Making email of each student of the college.
  - c) Creating an intranet for salary, PF, other faculty details.
  - d) To make application for faculty feedback.
- 6) The need for research committee was again emphasized.
- 7) It was proposed to conduct a training for the non-teaching staff.
- 8) Procurement of iPads was proposed for research and promote technology inclusive approach towards teaching.

The following members attended the meeting:

Dr. Jatinder Bir Singh

Dr. Kawal Gill

Ms. Bhupinder Kaur Lal

Mr. Sarabjit Singh Lamba

Dr. Harvinder Kaur



Dr. Gurminder Kaur

Dr. Rekha Sharma

Dr. Manju Bhatia

Mrs. Jasjit Kaur Kochhar

Mrs. Vandana Kalra

Mrs. Ushveen Kaur

Mrs. Hersheen Kaur

Mr. Vaibhav Puri

*Ushveen*  
*Manju*

*V.K.*  
*Ushveen Kaur*

*Hersheen Kaur*  
*Vaibhav Puri*