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ADVERTISEMENT

Applications are invited for the post of Training and Placement Officer at this college. The last date for receipt of application is 28th August 2017 or within two weeks from the date of publication of the advertisement. For details, please visit the College Website www.sggsc.ac.in and University website www.du.ac.in.

PRINCIPAL

Applications are invited for the post of Training and Placement Officer at this college. The last date for receipt of application is 28th August 2017 or within two weeks from the date of publication of the advertisement. The salary will be Rs. 27000/- per month and a special incentive of Rs. 700/- for each placement.

Minimum Qualifications for Placement Officer:

Essential:

1. Post Graduate/MBA with good academic record.

Desirable:

1. Preference will be given to those persons who have experience in organizing the training and placement activities for undergraduate courses and Post Graduate Diploma Courses at college/University level.

Duties and Responsibilities:

1. To look after the training and placement activities of students.
2. To have close liaison with industry for placement of students.
3. Arrange Training programmes for soft skills for the students using institutional and external expertise.
4. To collect feedback from the companies coming for placement.
5. Arranging summer internship for the students.
6. Organizing the guest lectures for DBJCC and PGDIM courses with the professionals from industry.
7. Any other duties assigned from time to time.

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